How to Create Your Account

These instructions are to show you how to sign up for your own account on the brand new Real Estate Appraisers Association (REAA) website.

Start by going to this website:

http://www.reaaca.org/

You should see something similar to this:

(If you see the old REAA website instead, try clearing out your browser cache.

Try this website for instructions on how to clear your cache for many different browsers.

Click on the MY REAA Link in the upper right corner of the page
You should land on the *User Account Page*

Click on the *Create new account* Link to create a new account

Click here to create a new account
You should land on the **USER ACCOUNT** Setup Page

Fill out the information on the **Personal** Tab then click on the **Appraiser** Tab to provide information for your appraisal business. The information on these screens automatically populate to the chapter roster so if you see mistakes on the chapter roster, come here to make corrections.
Click on the **Appraiser Tab** to fill in information about your business

Fill in the fields about your business

Click on the **Create new account Button** to save changes
Once you have successfully created your REAA User Account, you will land on the

**PURCHASE REAA CA MEMBERSHIP** Screen:

![PURCHASE REAA CA MEMBERSHIP Screen](image)

**IF YOU DO NOT PLAN TO BECOME A MEMBER, STOP HERE.**

Click on the **Sign Up** Button if you need to pay your dues.

![Click on the appropriate Sign Up Button to pay your dues](image)
The *Sign Up* Button will take you to the Yahoo Payment Page.

Fill this page out and submit your payment if you need to.

REAA policy is to approve every new member. Additionally, each new account added to the REAA website requires someone to approve the new account. When your REAA website membership account is approved, you will receive an email with instructions on setting your password. Once you have your password set up, you will be ready to take advantage of all of the features of our new website.

**Please allow two business days for your REAA website account to be approved.**